**INTAKE** **FORM (Please fill out one form for each booking)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **First Name:** | Insert text here | | | |
| **Surname:** | Insert text here | | | |
| **Organisation:** | Insert text here | | | |
| **Organisation Address:** | Insert text here | | | |
| **ABN:** | Insert text here | | | |
| **Email Address:** | Insert text here | | | |
| **Billing Email Address:** | Insert text here | | | |
| **Mobile:** | Insert text here | | | |
| **Work Phone:** | Insert text here | | | |
| **Number of People Attending:**  NOTE: Narana has a staff per child ratio of 16:1 unless otherwise negotiated. | **Staff:**  Enter No. | **Participants:**  Enter No.  (Minimum of 10ppl) | | **Total:**  Enter No. |
| **Requested Booking Date:** | Select a date | **Time:** | Select a time | |
| **Special Requirments:**  (if applicable) | Example: access, allergies, special needs | | | |
| **Year Level of Study**  (If applicable) | Example: Grade 3/4 | | | |
| **Catering** | Yes  No  If ‘YES’, please attach the Narana Catering Booking Form. | | | |
| **CULTURAL PROGRAM** | **Tick Your Chose of Program (only one):**  Aboriginal Stories for Kids **$15pp**  Introduction to Aboriginal Culture **$18pp**  Extended Aboriginal Studies **$28pp**  Please use the ‘special requirments’ section above to tell us more.  **Select Your FREE Add-on:**  Choose an item. | | | |
| **EXTRAS**  NOTE: Please allocate an additional 30 minutes for each selected. | **Tick Your Choice of Extras:**  Boomerang Painting **$10pp**  Basic Bush Tucker Tasting **$7pp**  (Kangaroo, native dips and damper)  Full Bush Tucker Tasting **$10pp**  (Kangaroo, emu, crocodile, native dips and damper) | | | |

***Office Use Only***

***Final Number of Participants: \_\_\_\_\_\_\_\_\_\_ Client Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***INVOICE NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ INVOICE DATE: ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_***