**INTAKE** **FORM (Please fill out one form for each booking)**

|  |  |
| --- | --- |
| **First Name:** | Insert text here |
| **Surname:** | Insert text here |
| **Organisation:** | Insert text here |
| **Organisation Address:** | Insert text here |
| **ABN:** | Insert text here |
| **Email Address:** | Insert text here |
| **Billing Email Address:** | Insert text here |
| **Mobile:** | Insert text here |
| **Work Phone:** | Insert text here |
| **Number of People Attending:**NOTE: Narana has a staff per child ratio of 16:1 unless otherwise negotiated.  | **Staff:** Enter No. | **Participants:** Enter No.(Minimum of 10ppl) | **Total:** Enter No. |
| **Requested Booking Date:** | Select a date | **Time:** | Select a time |
| **Special Requirments:** (if applicable)  | Example: access, allergies, special needs |
| **Year Level of Study** (If applicable)  | Example: Grade 3/4 |
| **Catering** | Yes [ ]  No [ ] If ‘YES’, please attach the Narana Catering Booking Form. |
| **CULTURAL PROGRAM** | **Tick Your Chose of Program (only one):**Aboriginal Stories for Kids **$15pp**  [ ]  Introduction to Aboriginal Culture **$18pp** [ ] Extended Aboriginal Studies **$28pp** [ ]  Please use the ‘special requirments’ section above to tell us more.**Select Your FREE Add-on:**Choose an item. |
| **EXTRAS**NOTE: Please allocate an additional 30 minutes for each selected. | **Tick Your Choice of Extras:**Boomerang Painting **$10pp**  [ ]  Basic Bush Tucker Tasting **$7pp** [ ]  (Kangaroo, native dips and damper)Full Bush Tucker Tasting **$10pp** [ ]  (Kangaroo, emu, crocodile, native dips and damper) |

 ***Office Use Only***

***Final Number of Participants: \_\_\_\_\_\_\_\_\_\_ Client Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***INVOICE NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ INVOICE DATE: ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_***